

## Notice to Vacate

To: Maloney's the Property Managers

I/we, \_\_\_\_\_ (name),  
of \_\_\_\_\_ (address),

hereby give you the required 21 days notice to vacate now that the fixed term period of the tenancy has expired.

I understand that I will be paying rent up to and including \_\_\_\_\_ prior to my final inspection.

The property will be completely cleaned and ready to be re-let to similar state of returned Ingoing Condition Report and Inventory, keys returned and the carpets professionally steam cleaned with receipt by the date of \_\_\_\_\_.

I will ensure that all services (including trash packs etc) will be finalised by the vacate date.

My current contact details are

Home \_\_\_\_\_

Work \_\_\_\_\_

Mobile \_\_\_\_\_

Email \_\_\_\_\_

My forwarding address will be \_\_\_\_\_ beginning from the date of \_\_\_\_\_.

Other specific details (alarm codes etc) \_\_\_\_\_

In addition, I understand that access to the property will be required for releasing purposes within the last 21 days of the tenancy with 24 hours notice by Maloney's Real Estate.

All rubbish removed

Carpet cleaning booked

\_\_\_\_\_  
Name:  
Signature (all tenants to sign)

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Name:

Date:

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### Office use only

Date received:        /        /        By: \_\_\_\_\_